

XXIX. REPRESENTATION OF NON-ACADEMIC STAFF ON THE COUNCIL

1. Pursuant to Statute XI, paragraph 1(ii),(d) and 4 the representative of the Non-Academic Staff upon the Council shall be appointed in the manner following.
2. The period of office shall be four years beginning on the first day of August following election and representatives are eligible for re-election upon the expiry of one term.
3.
 - (i) When a vacancy in the Non-Academic Staff representation is about to occur, the University Secretary or his/her nominee shall inform all members of the Non-Academic Staff currently in post of the fact and shall call for nominations.
 - (ii) Each nomination sent to the University Secretary shall be signed by a proposer and seconder and shall be accompanied by a statement by or on behalf of the candidate of willingness to serve.
 - (iii) If more than one nomination is received, the University Secretary shall arrange for a ballot of all those invited to submit nominations and the vacancy shall be filled by the candidate receiving the largest number of votes.
 - (ii) The result of the election shall be published by the University Secretary.
4. The manner of the election, save as here provided, shall be in the discretion of the University Secretary.
5. Any casual vacancy arising shall be filled as it arises by a procedure similar to that specified above. Any person appointed to fill a casual vacancy shall serve for the remaining period of the vacancy arising.

Amended December 2017